There are different ways to visualize data based on information availability.

1. **Arrow**
   - When you have only two values, calculate the difference in percentage.
   - Example: XX% increase since 20 Jan 2013.

2. **Bar chart**
   - To compare values over time or among categories.
   - Use horizontal bars when the label is long.
   - Simplify the chart by removing all unnecessary elements.

3. **Table**
   - Less appealing than the bar chart but useful if you have space issues.
   - Make sure to sort the data in increasing or decreasing order.

4. **Line chart**
   - For time series at regular intervals.
   - Simplify the chart by removing all unnecessary elements. (e.g., insert the first, middle, and last interval labels only)

5. **Pie chart**
   - To compare different parts of a whole, without time involvement and with less than 5 categories.
   - If you have more than 5 categories, sum to “others” or use bar chart.

6. **Map**
   - To show geographical distribution.
Objectives listed in appeal. If no appeal is in place, this section may be deleted or replaced by key priorities.

List the sections in order of priority to the emergency, from the highest number of people in need to the lowest. Where relevant, change to in-country cluster/sector name. The icons are available on http://reliefweb.int/map/world/world-humanitarian-and-country-icons-2012

Download the PDF version which is an illustrator editable format.

Contact of cluster/sector focal points for the dashboard.

Visual representation of key data for the sector:
1. number of people in need
2. percentages of people reached vs in need and people reached vs targeted
3. number of people reached and targeted

Short narrative about key priorities per sector. The text should be less than 20 words.

Short narrative about key needs per sector. The text should be less than 30 words. Planned activities should not be described in narrative sections.

Short narrative about the response to date in each sector. The text should not exceed 30 words.

If you have indicators monitoring data, make the narrative shorter and insert the indicators here.