

CHECKLIST for the Consolidated Assessment Mission

1. Shelter Cluster

Field Notes: These questions seek answers to the following issues: Immediate shelter needs, locally available shelter options; measures that can be taken to assist communities in rehabilitating their housing; and what measures are needed to integrate Disaster risk Reduction into the rehabilitation of shelter and housing.

1. N° of Houses: Fully Destroyed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Partially Damaged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Infrastructure Damaged	<input type="checkbox"/>	Location _____					Risk for affected population? (Y/N)					
Roads (Damaged/Closed)	<input type="checkbox"/>	_____					<input type="checkbox"/> Y <input type="checkbox"/> N					
Bridge/Culvert	<input type="checkbox"/>	_____					<input type="checkbox"/> Y <input type="checkbox"/> N					
Dams/Embankments	<input type="checkbox"/>	_____					<input type="checkbox"/> Y <input type="checkbox"/> N					
Water sources	<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N					

3. What is the total number/percentage of the affected families that cannot rebuild their housing on the same land?
4. Why can't they rebuild on the same sites? (a) hazardous site (e.g. land may be prone to regular flooding) or b) no right to build on the land.
5. Can you provide an estimate of the percentage of families that have to be relocated?
6. Predominant material used for housing in the area, and who builds them? Is labour available?
 - 6.a Re Foundations: Granite burnt bricks concrete others _____
 - 6.b Re Frame: Bamboo stone wood concrete others _____
 - 6.c Re Walls: Adobe burnt bricks sun-dried bricks stones others _____
 - 6.d Re Roofs: Mud and timber thatch CGI tiles others _____
7. What is source of post-flood water supply (for construction)? Is there a need for water containers? Individual or bulk storage? Others?
8. What is the post-flood sanitation system used by the majority?
 - 8.a None pit-latrine others _____
9. Most appropriate materials needed for immediate shelter that can be reused in permanent construction?
 - 9.a Plastic sheets, CGI sheets, Bamboo, Timber poles, Others _____
10. Do people need the following items?
 - 10.a Jerry cans for drinking water, Mosquito nets, Lanterns, Cooking equipment, Tin boxes for valuables, Hygiene kits

2. Camp Management Cluster

Field Notes: Settlements where 50 or more displaced people currently reside and sleep will be surveyed using this form. This form will be used irrespective of whether it is a formal, government managed camp or a spontaneous camp. Coordinate with your Protection focal point for more details about vulnerable groups. Critical key informants are the DCO, Pakistan Military, District Nasim, NGO's or relevant organizations. Make sure and document if you are getting an overview of a district or particular information regarding a specific camp.

1. Who are you talking to? District level or Camp Level?

2. Camp Data:

Name of Camp(s)	Location (U.C., District)	Status (circle one)	Population (give figure)	GPS Coordinates
		Formal Spontaneous		

3. Camp managers contact info including name, title/phone#/email (if applicable)

4. Divide DISPLACED population into places of origin (maximum three Union Councils)

Union Council / %:	1. _____, ____ %	2. _____, ____ %	3. _____, ____ %

5. Camp(s) is/are accessible by (select one): 4x4 pickup 5 ton Mazda 10 ton Bedford

6. Vulnerables/persons needing assistance (*give number or percentage. Indicate which!!*):

Female Headed	Orphans	Elderly	Disabled	Medical	Children	Pregnant Woman

7. What kind of services/supplies available at the respective camps? In **row two**, circle from 1 (enough) to 5 (zero) regarding availability and in **row three** write name of provider (Army, DCO, name of NGO, etc).

Food	Shelter	Health	Water	Sanitation	Electricity
1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

8. Multiple or single family accommodation:

a. % of displaced population in single family accommodation

b. % of displaced in multiple family accommodation (i.e. mosques, government buildings etc)

9. % of people sleeping in individual or communal structure i.e. how many in tents and how many in buildings like mosques or government buildings. _____% Indiv _____% Communal

10. How long will the camp exist? Circle one answer.

Less than 2 weeks 2 weeks to 1 month 1-3 months More than 3 months Don't know

3. Protection Cluster

Field Note: The following information should be collected from relevant government sectors, including health, education, local government, relief cells, etc. especially Department of Social Welfare, NGOs and at Provincial, District and where possible Tehsil level.

Focus on the following seven vulnerable groups:

(1) female headed households (widows), (2) orphans (due to the death of mother, father or death of both parents), (3) elderly, (4) disabled, (5) serious medical conditions, (6) separated and unaccompanied children (7) group at risk of criminal elements and (8) any emerging vulnerable children/groups.

Report on any observations that include issues of discrimination, freedom of movement or any other protective issue.

Where possible, please hold focus group discussion with vulnerable groups to identify their needs.

“female headed-house holds and widows”, “orphans”, “the elderly”, “disabled”, “serious medical conditions”, “separated and unaccompanied children”, “groups at risk of criminal elements”, “any emerging vulnerable children / group”,

1. Have “.....” been identified and are they known to you?
 - 1.a Number Female/ Male? , Number Adult/ Child (0-18 years of age)? Locations?
2. What actions have you and your team been able to take on behalf of “....”
 - 2.a Female/ Male? , Adult/ Child (0-18 years of age)?
3. What are the 3 key needs of “....”?
 - 3.a Female/ Male? , Adult/ Child (0-18 years of age)?
4. What resources (human, financial or otherwise) do you have and need to provide the services to address the needs of “...”?
5. What measures could be taken to rehabilitate “.....” within the next 2 to 3 months?

4. Education Cluster

Field Notes: These questions seek answers to issues about students, teachers and education officials as well as educational infrastructure affected by the floods. Please also take field notes in your notebooks describing your particular observations.

1. Please provide estimates of the number of affected children in this location/district:

		# Boys	# Girls	# Total
a.	0-5 years			
b.	6-13 years			
c.	14-18 years			
d.	Displaced			

2. Please provide estimates on the number of educational institutions damaged (or affected) as a direct consequence of the floods in this location/district, by the following types: (see next page)

		# Fully Damaged	# Partially Damaged	# Functioning
a.	Primary Schools Katcha Pakka			
b.	Community schools			
c.	Middle Schools			
d.	Secondary Schools			
e.	Higher Sec. Schools			
f.	Mosque Schools			
g.	Non-formal Basic Education Centers			
h.	Technical and Vocational Training Institutions			
i.	Literacy Centers			

3. What is the percentage of the a) fully and b) partly damaged schools that can be reconstructed within the next two months (before the start of classes)?
4. Please provide an estimate on the number of persons that are/might be available to teach children in this location/district:

		# Male	# Female	# Total
a.	Trained Teachers			
b.	Para-professionals			
c.	Professionals from other fields			
d.	Others(e.g. children above 13, elders etc.)			

5. What is the current status of the education support system in this location/district?
- a. Number of EDO Offices that are: # _____ functional # _____ non- functional
- b. Number of available staff: EDOs # _____ AEDOs # _____
6. In those areas where it is known that the educational facilities are not usable due to the floods, can you suggest alternative educational premises that can be used there for classes?

		# of premises	# of children that can be accommodated
a.	School classrooms		
b.	Rehabilitation centre		
c.	Shelter		
d.	Outside (shade/tree)		
e.	House		
f.	Religious buildings		
g.	Clinic		
h.	Other (specify)		

7. Will girls and boys require separate education facilities?
- Primary (Y/N) Middle (Y/N) Secondary (Y/N)
8. What other disaster risks might be caused to the educational facilities in this location/district?

5. WatSan Cluster

*Field Notes: These questions seek answers to the following issues: In the context of **Relief operations**: How much population is in need of safe drinking water and sanitation services? For how many days/weeks these people will need special/temporary provision of water? In the context of **Early Recovery**: What water supply and sanitation infrastructure exists in the area; How much damage has been done to the water supply and sanitation infrastructure? What measures are being taken by the local authorities/communities to rehabilitate the water supply and sanitation infrastructure? What other strategies are needed to support local communities and authorities to rehabilitate the water supply and sanitation infrastructure in key settlements?*

1. Do you have information on the general conditions of primary water systems/sources and general condition in the locality/district? If yes, please specify.

Please note next to each water system/source: 1) Estimated Number of water supply systems/sources; 2) Are they generally functional? (1 = yes, 0 = not); 3) Condition: (1= Working 2= Damaged 3= Contaminated 4= Destroyed; 4) Quality of water: 1 safe for drinking or 0, not safe for drinking?

Type of Water systems/sources	1) Estimated Number	2) Generally functional?	3) Condition	4) Quality
Communal Well				
Stream/river/spring				
Piped water system				
Individual family well				
Storage container				
Humanitarian Supplies				
Other (specify) _____				

2. Approximately how many households in this location/district do not have access to safe drinking water at the moment? Note: Provide absolute and percentage figures if possible.
3. Approximately how much safe drinking water is available per person/day (litres) in this location/district?
4. In your view, what are the main potential sources for provision of safe drinking water to people who lack access to safe drinking water at present?
5. Is water tankering feasible in this location/district?
6. Can you give an overview of existing and functioning sanitation facilities/situation (excreta disposal, solid waste management, drainage, etc.) in this location/district?
7. Approximately how many people are in need of safe access to latrines (men, women, boys and girls) in this location/district?
8. What types of sanitation facilities will be feasible (pit latrines, pour and flush latrines, etc.) in this location/district?
9. Approximately how many people are in need of basic hygiene kits in this location/district?
10. Has there been any incidence of diarrhoeal diseases?
 - 10.a If yes, please indicate the estimated number of persons affected by location and disease.
 - 10.b If no, and in your view, what are the likelihood of such diseases? Please indicate the number of population at risk by location and disease.
11. What measures are being taken by the local authorities/communities to rehabilitate the water supply and sanitation infrastructure?
12. What is your estimate of the time it will take to rehabilitate the local sources/infrastructure of water supply?
13. What other strategies are needed to support local communities and authorities to rehabilitate the water supply and sanitation infrastructure in key settlements?

6. Food Security Cluster

*Field Notes: These questions seek answers to the following issues: In the context of **Relief operations**: How many people are in immediate need of food? Where are they located? How many amongst them are children, and women? Are there any pregnant women with special food needs? What food stocks are locally available in the market? How much food needs to be brought in from outside and from where?*

1. What were the main sources of income in this community before the floods? Give percentage. How has it changed now?
2. Has wage labour rate changed?
3. What percentage of the livestock in this community has been killed as a result of the floods? (Specify sheep, camels, buffalo, poultry etc).
4. Has the community lost any grain stocks?
 All More than half Less than half None
5. How long does the current stock of grain last for the majority of the families?
 5.a How does this differ compared to the same season last year?
6. Is there regular access to markets within your district? Yes No
 If no, please indicate the reasons and the places. _____
7. In the following month, do you anticipate any changes in supply/prices in any of the items above? If yes, HOW: increase decrease
8. How many households in this community face food shortages in a normal situation?
 _____ % of total population.
9. How many households in this community face food shortages NOW?
10. Who are the most food insecure people in this community? Please specify locations and estimate the number of persons. Specify percentage of children and women living in these locations).
11. Can you estimate the number of pregnant women with special food needs in this location/district?
- 12. How do people cope with food shortages? (Mark the three most important coping strategies, and indicate % of the population)**

	Usually	Now
Shift to less preferred foods		
Reduce number of meals eaten per day		
Reduce the amount of food eaten by adult's		
Borrow food		
Collect wild foods, or harvest immature crops		
Sell or slaughter livestock (goat, sheep, and chickens)		
Out migration		
Work for food only		
Charity/Zakat		
Distress sales of assets		
Others (specify) _____		

13. How many households in this location have cooking utensils?

- Most Some None

14. How long do you think it will take for the majority of the community to resume their income activities?

- Less than one month Between 1-3 months More than 3 months

7. Health Cluster

*Field Notes: **KEY-PERSONS TO BE APPROACHED: DHO, EDO Health, Director of Health Facility, COMMUNITY LEADER (for Nutrition)** These questions seek answers to the following issues: In the context of **Relief operations**: Is there any number of population which is at risk of epidemics/disease? What actions could be taken urgently to save them from the spread of disease? What is the situation of specially vulnerable groups; e.g. children, pregnant women, elderly with regards to health needs? What special interventions are needed to fulfill the needs of women and other most vulnerable groups? In the context of **Early Recovery**: How many Hospitals and BHUs have been partially damaged? How many hospitals and BHUs have been totally damaged? How many and where can be restored at the earliest using local materials? What construction material and skilled man power are locally available to rehabilitate the damaged hospitals and BHUs? How disaster risk reduction could be integrated into the rehabilitation and reconstruction of the affected hospitals, if they are at risk.*

1. What are the functioning (staffed and open) health facilities available by type (BHU / THQ /DHQ/ RHC /CD)?
2. Number of Staff by type (Doctor / Lady Doctor / Technician etc)?
3. What are the most common diseases reported in the last week?
 - 3.a Are the number of cases above seasonal levels?
4. Have there been any outbreaks of communicable disease in past two weeks (specify which disease)?
5. Are there mother and child health services available?
6. How many union councils do not have access to functioning health facilities?
7. How many mobile medical teams are currently functioning in the district? Where?
8. How many field hospitals are currently functioning in the district? Where?
9. In your professional view, what are the most important health needs at this time?

10. Does the population has access to health and nutrition services?

Health and nutrition service	Availability (yes/no)	# Health Workers	Comments on Gaps
In patients care for severe malnutrition			
Community-based/outpatients care for severe malnutrition			
Supplementary feeding programme			
Immunization services			
Regular health surveillance system			
Psychosocial care			

11. Infant breeding practices: Before the crisis, how did people feed their infants < 6 months old?

Infant feeding practices	% of households	Cup feeding (%)	Bottle Feeding (%)
Breast Feeding only			
Breast milk and other milks			
Artificial milk only (powdered milk)			

12. Since the crisis, how has this changed? (Comments on both infant feeding practices and way to feed)

13. Are relief agencies distributing breast milk substitutes (infant formula, powdered milk, etc.)? If yes, specify a) the name of the agencies, b) the brand names and c) location of the storage facility.

14. What is the percentage of households that do NOT have regular access to:
- adequate food for young children (6 months to 3 years of age)?
 - firewood, charcoal or other heating fuel to prepare meals?
 - cooking utensils to prepare food?

8. Cluster Logistics

Field Notes: The following information should be collected from relevant entities; including Government, private sector, military. Please use additional comments, such as:

- *Road: is it under repair? By whom? When is the expected of repair completion?*
- *Warehouse: Please only consider covered warehouses with gates, requiring no repair.*

*Please indicate where appropriate how **Disaster Risk Reduction** could be integrated into the rehabilitation of this infrastructure.*

1. What are the Main logistics challenges in this District? The immediate logistical gaps and needs?
2. Is there regular access to cell phone coverage in this location/district? (yes/no. If no, please indicate the percentage of surface area not covered)

3. Road Conditions					
From Location (city/village) where interview takes place:					
To location of affected people	Distance (km)	Passable by		Surface*	Condition**
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
		<input type="checkbox"/> Truck	<input type="checkbox"/> light vehicle		
Notes: *: Asphalt, Concrete, Gravel, Dirt, Sand **: Smooth, Rough, Distorted, Loose, Muddy			Information Source: Name and Title, Telephone: Date:		

1.2 Covered useable Warehouse with gates (each line considers one compound only)				
Owner	No. of stores	Total surface Square metre	L x W x H (m)	Direct access to road
				<input type="checkbox"/> Yes - <input type="checkbox"/> No
				<input type="checkbox"/> Yes - <input type="checkbox"/> No
				<input type="checkbox"/> Yes - <input type="checkbox"/> No
				<input type="checkbox"/> Yes - <input type="checkbox"/> No
				<input type="checkbox"/> Yes - <input type="checkbox"/> No

2. Any small but crucial infrastructure that has been damaged, which needs immediate restoration to facilitate community rehabilitation?

3. Are manpower and materials locally available to rehabilitate the infrastructure?

4. How could the local population be included in the rehabilitation of the infrastructure?

9. NDMA INPUT for Agriculture, livestock, fisheries

Relief:

1. How much livestock is in need of immediate inoculation
2. Where are they located?
3. What number of staff needs fodder?
4. How much fodder would be needed and for how long?
5. What nearby sources of fodder exist from where it could be mobilized easily?
6. Any specific livelihood sources of women for which relief is required?

Early Recovery:

1. What activities communities have already started or are immediately starting?
2. How can those activities be supported by NGO, UN, Government?

3. What capacities/resources will immediately need to be mobilized to provide the required assistance?
4. How many fishers have lost/damaged their boats?
5. Can the boats be provided using locally available materials or would need to be imported from other parts of the country?
6. How much it will cost and how long it will take to supply the boats?
7. What disaster risks may be posed to this sector?
8. What actions could be taken to integrate risk reduction in the recovery of this sector during the early recovery stage?
9. What are the major livelihood strategies of women?
10. What support mechanisms could be created to assist recovery of the women earners?

10. NDMA Input (Environment)

1. Are there any rubble which needs to be disposed off?
2. In which villages, cities (parts of cities) it is located?
3. What are the potential sites for disposal of rubble?
4. Please consider the potential disaster risks which might be caused by the dumping of rubble or other damage to environment?
5. Identify strategies which could be applied to reduce the future disaster risks to environment?

11. NDMA INPUT (Capacity development for local governance)

1. What is the current structure of the local administration?
2. What is the current capacity of the local administration?
2.a. Please indicate ongoing and planned activities in the area which normally would require participation from the local administration
3. Were there and pre-existing programmes in support of local administration?
How many local CBOs/NGOs are a) registered and b) operating in this location/district?
4. What is the structure and capacity of existing CBOs/NGOs in this location/district?
Are there any traditional community organization in the area that may serve as platforms for CBO activity?
5. Are there any pre-existing programmes (such as Rural Support Programs, RSP) that may support community capacity building?
6. Are there any expected activities in the area that lend themselves to CBO/NGO participation?
7. What are the perceived needs by local administration, NGOs and communities for support that may augment their capacity?