OSOCC Manager

The OSOCC Manager oversees the activities of the other OSOCC functions, including cells established within the Management Function (Safety & Security and Liaison). This responsibility extends to operation of the sub-OSOCC(s) and RDC(s). The OSOCC Manager is focused on ensuring that the OSOCC meets the objectives set out by the Government of the affected country, the UNDAC Team Leader and the RC/HC.

**Responsibilities:**

* Assign staff to OSOCC functions and cells.
* Develop an OSOCC organizational chart and staffing plan.
* Anticipate the need for and request additional OSOCC staff.
* Develop a work plan for the OSOCC and prioritize and allocate tasks.
* Conduct internal meetings and briefings.
* Provide leadership, advice and guidance to OSOCC staff.
* Monitor and encourage collaboration between OSOCC functions/cells.
* Address emerging issues to facilitate a cohesive and effective OSOCC.
* Establish/expand positions within the Management Function as required.
* Establish liaison with the Government of the affected country, the LEMA and other relief organizations through the OSOCC Liaison Coordinator (if established).
* In cooperation with UNDSS and through the OSOCC Safety and Security Officer, ensure MOSS compliance based on a continuous risk assessment process.
* Conduct coordination meetings with LEMA and representatives of international relief resources, as appropriate.
* Plan and execute an effective transition of OSOCC responsibilities once the OSOCC phases out.

**Reports to:**

UNDAC Team Leader

**Staffing:**

The role of the OSOCC Manager is usually performed by the UNDAC Deputy Team Leader.